Date: _____

Att. to: _____

Subject: Visa support document

Please be informed that we provide our Guest with Tourist Visa Support Service
for whole period of his stay in our hotel.
Please note that all lines of this form should be filled in completely for each guest separately
in capital letters with all requested details otherwise visa support documents will not provided.

- A copy of the Credit Card (both sides with the same signature) need to be provided.
  Accepted Credit Card: Visa, Master Card, American Express.
- A copy of the passport need to be provided among the Visa Support document.

Please send us this form back by fax: +7 862 2595 914
or as a scanned file by e-mail: reservation@polyanaski.ru

Visa Support Request Form

Arrival date _____ (day month year)

Departure date _____ (day month year)

Reservation confirmation # _____

Title [ ] [ ] [ ] (Mr Mrs Ms)

Last Name _____

First Name _____

Passport # _____

Date of Birth _____ (day month year) Citizenship _____

Please advise us credit card details to be indicated in Hotel Voucher as method of payment.

[ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] Credit Card Number

Expire Date [ ][ ][ ][ ] (month year)

Important Terms and Conditions:

- If the guest does not arrive within the above mentioned dates or cancel the reservation the non-refundable amount of 2900 Russian Roubles (including VAT) will be charged to the credit card indicated above.
- Hereby I ask you to send me hotel voucher with indication of payment method as “Hotel Accommodation and all services are fully paid by above credit card”. I guarantee to pay for my stay at the hotel directly by credit card or by cash.

I understand and agree to the above Terms and Conditions:

Signature _____ Date _____ (day month year)

Please advise us your e-mail and fax number to send you Visa Support Documents

e-mail _____

Fax _____ (Country code City code Fax number)

Please be informed that Russian Consulates may request the Originals of Visa Support Documents.
Original Documents Pick Up Service should be organized and paid from Guest’s side.